



The Oakwood  
Academy

## **Admissions Appeal Timeline for September 2026**

If you have been unsuccessful in being offered a place at The Oakwood Academy on 1 March 2026 (National Offer Day), you have the right to appeal against this decision to an independent appeals panel.

### **How to lodge an appeal**

Please send a written request for an appeal to our Admissions Officer, Mrs S Wright 01159539323 or email [s.wright@oakwoodacademy.org.uk](mailto:s.wright@oakwoodacademy.org.uk).

A 'Notice of Appeal' form will be sent to you upon receipt of your request. You will need to return your completed Notice of Appeal by Tuesday 31<sup>st</sup> March. Appeals received after this deadline will be heard within 40 school days of the deadline for lodging appeals, where possible, or within 30 school days of the appeal being lodged with the school.

### **The appeal hearing**

For applications made as part of the normal admissions round, our appeals will be held in two stages:

#### **Stage 1**

##### **Academy's case**

All parents who have lodged an appeal will be invited to attend Stage 1 of the appeal hearings. This will allow the school to present its case and to take questions based on its case from both parents and the independent appeals panel.

Provided the independent appeals panel is satisfied that prejudice has been proven, your individual appeal will then take place as follows:

#### **Stage 2**

##### **Parent's case**

Parents will be notified of the date and time for their individual appeal no less than 10 days before the hearing. Individual appeal hearings will take place throughout the day at The Oakwood Academy.

**Parents will be notified in writing of the outcome of their appeal**