



The
Oakwood
Academy

The Oakwood Academy

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Headteacher: Mr A Gilbert

Executive Headteacher: Mr T Croft

5 December 2024

Dear Parent

Year 11 Subject Parents' Evening – Tuesday 21 January 2025

We would like to invite you to the Year 11 subject parents' evening on Tuesday 21 January. At this event you will have the opportunity to meet with all of your son/daughter's subject teachers, and discuss their progress. This will be a face to face event, where you will be able to have individual meetings with each teacher in the school hall between 4pm and 7pm.

We will run an appointment based system whereby you as parents make appointments at times which suit you rather than relying on your child to make appointments on your behalf. Hopefully this will enable you to be in control of appointment timings and to see all the teachers you want to meet with on the night.

Please complete a short survey using the link below; you will then be directed to the online booking system.

Log in using this link:

<https://forms.office.com/Pages/ResponsePage.aspx?id=svRAecJqukWVZVvTgdjPcLJPcm67ucdMoaMQuauevy9UMIUzWVNVRk9VRUxRTIVNT0pCNk9GNkRWVi4u>

Appointments are scheduled for every five minutes and teachers will make every effort to stick to these timings to enable all parents with appointments to meet with them. On occasion, a member of staff may have more students than they have slots. If a teacher is unable to see you on the night, they will arrange a time to call you to update you on your child's progress, however, every effort will be made to meet you at a suitable time slot during the evening. Any staff absent on the night will complete a feedback form including comments regarding your child's strengths in terms of their learning and progress in the subject as well as targets signposting any areas for improvement to enable further attainment.

Please note for any students studying Triple Science, please make appointments with all three teachers (Mr Bradbury, Miss Cook and Mr Lowry).

Mrs Cumberpatch and Miss Charles (Deputy SENCOs) will attend the evening and are keen to speak to as many parents of SEND students as possible. If you have a child with SEND needs, please feel free to have a chat with them on the night, no appointment necessary. The next Year 11 SEND reviews will be take place January 23rd and the team will get in touch regarding this.

Please speak to your son/daughter about what is their last parents' evening at Oakwood and use the link provided to book appointments in advance of the evening. The appointment system opens today and will close the day before at 12pm so please make appointments before the system closes.

If you have any questions about this event, please get in touch with us.

Yours sincerely

Ms S Byrne

Deputy Head Teacher