



May 2018

Dear Colleague

Teacher of Business & ICT

Thank you for your interest in the above post. The closing date for applications is 12 noon on Monday 18th June. Interviews will be held as soon as possible thereafter.

To assist you in your application the following is enclosed:

- Faculty Details
- Person Specification
- Application Form

If you would like to be considered for the post, your application should consist of:

- a fully completed application form (together with a curriculum vitae if that contains additional information)
- a letter of up to two sides of A4 which states clearly:
 - your reasons for applying
 - your ideas on effective teaching and learning in Business and ICT.

The academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The post is therefore subject to an enhanced DBS check.

If you need any further information or would like to have a look around the school please do not hesitate to contact Mr Watkins – Assistant Head Teacher.

Finally, I would like to thank you for your interest in The Oakwood Academy and look forward to receiving your application.

Yours sincerely

M Hardy
Head Teacher

