

The Oakwood Academy Bewcastle Road Warren Hill Nottingham NG5 9PJ

T: 0115 9539323

E: admin@oakwoodacademy.org.uk W: www.oakwoodacademy.org.uk

Headteacher: Mr M Hardy - BA (Hons) Executive Headteacher: Mrs S Dyce - BA (Hons)

EM/SJW

2nd September 2019

Dear Parent

Harry Potter Studios Tour

The English Faculty are planning a visit to the Warner Brothers Studios in London to take part in the Harry Potter tour. This visit takes place on Thursday 5th December and there are 90 places available for students in Year 7, 8 and 9.

Students will need to be in school for 7.15am as the coach will leave promptly at 7.30am. The tour starts at 12pm and takes around 3 hours. It is anticipated that we will leave at 4pm returning to school at approximately 7pm depending on traffic.

Students will need to wear their full school uniform and bring a packed lunch and refreshments. If your son/daughter is entitled to free school meals a packed lunch will be provided.

As students will have the opportunity to visit the shop it is advisable for them to bring some spending money but this is at your discretion.

The cost of the visit is £33 which is non-refundable, and this includes transport to and from the studio as well as the tour. If you would like your child to take part in the visit to Warner Brother Studios please pay via ParentPay and complete the online consent form. When you log onto ParentPay to make payment there will be a box for you to tick to provide consent and confirm all emergency details/medical information. Please ensure all medical issues and concerns are stated, even if the school already know about it. Please note the school does not accept cash or cheque payments for trips and payments need to be made via ParentPay. If you do not have online access and need to pay cash, please contact the school who can arrange for a PayPoint barcode letter which you can use in local PayPoint shops. If you have forgotten your log in details for ParentPay please contact the Finance office.

The payment deadline is Wednesday 18th September, however please note there is a possibility the trip will be full before this date.

Yours sincerely

E Murray

E Murray Faculty Leader English

